

## Crafting Compelling Resumes to Get Job Interview Opportunities for Chinese LLM Students

In today's competitive job market, the ability to effectively present oneself to potential employers is paramount for success.

Our speaker and facilitator, Mr Liu Chi, is a dual NY and PRC qualified lawyer with more than 30 years' experience as an international commercial lawyer. During the Covid-19 related slowdown, he authored the book "*Foreign-Related Lawyer Career Planning and Legal Writing*" published by University of International Business & Economics Press in 2022, to share his experience and insights. Through this workshop on bilingual CV drafting, he hopes to help Chinese LLM students gain the knowledge, skills, and confidence to draft convincing CV to get job interview opportunities.

### IMPORTANT:

- As part of the registration process for this workshop, Mr. Liu Chi kindly requests that you submit your resumes. Please note that by submitting your resumes, you are consenting to their use for the purposes of the workshop. This may include sharing and discussing your resumes or portions thereof with Mr. Liu Chi and/or fellow participants. Your participation and willingness to share your resume will greatly contribute to the effectiveness of the workshop and provide valuable learning opportunities for you and other attendees.
- This workshop will be conducted in Mandarin.

**Date:** 5 April 2024, Friday  
**Time:** 2:00PM to 4:00PM  
**Venue:** Block B, 4th Level, **Seminar Room 4-4**  
 National University of Singapore, Faculty of Law

Register

### About the Speakers:



**Liu Chi**  
**Partner, Jun Ze Jun Law Offices**  
**International Arbitrator**

**Author: "Career Planning of Foreign Related Lawyer and Legal Writing"**

Liu Chi's practice areas include foreign investment, M&A, dispute resolution, sports and entertainment. He is licensed to practice law in both China and in New York State.

- Peking University School of Law LL.B., 1984
- Temple U. School of Law LL.M. in American Law, 1987
- UCLA School of Law LL.M. in American Law, 2012
- National University of Singapore Law School, Graduate Certificate in International Arbitration (Jan-May, 2024)



**Guo Xiaofei**  
**Partner, Shook Lin & Bok LLP**

Guo Xiaofei heads the Firm's China Practice and she specialises in Capital Market, M&A and foreign direct investment (FDI) in China. Since joining the Firm in 2009, she has been involved in a number of China-related IPOs, private and public takeovers in Singapore, FDIs in PRC and cross-border investments in Asia. She also advised high-net worth PRC individuals on their family office and wealth planning.

Xiaofei is based in Singapore but travels regularly between Singapore and China advising clients on a wide range of matters, including Chinese clients' overseas investments, financing and IPO structures, as well as Singapore and foreign clients' investments, especially in the mining and energy, TMT, advertising, commercial and residential property, BTO project and retail industries in China.

Prior to joining Shook Lin & Bok, Xiaofei worked on China-related M&A, FDI and IPO transactions in another Singapore law firm.



**Jason Ji**  
**Founder & CEO, JC Consulting**

Founder and CEO of JC Consulting, Jason is a seasoned expert with 16+ years of experience providing customised business consulting and executive search services.

Jason's reputation in the recruitment and consulting industry, marked by successful global placements, stems from his deep industry knowledge and extensive professional connections.

His achievements include assisting multiple enterprises' expansion into new markets, establishing offices from the ground up worldwide, and enhancing their global brand presence through incisive market entry research and delivery of key talent.



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