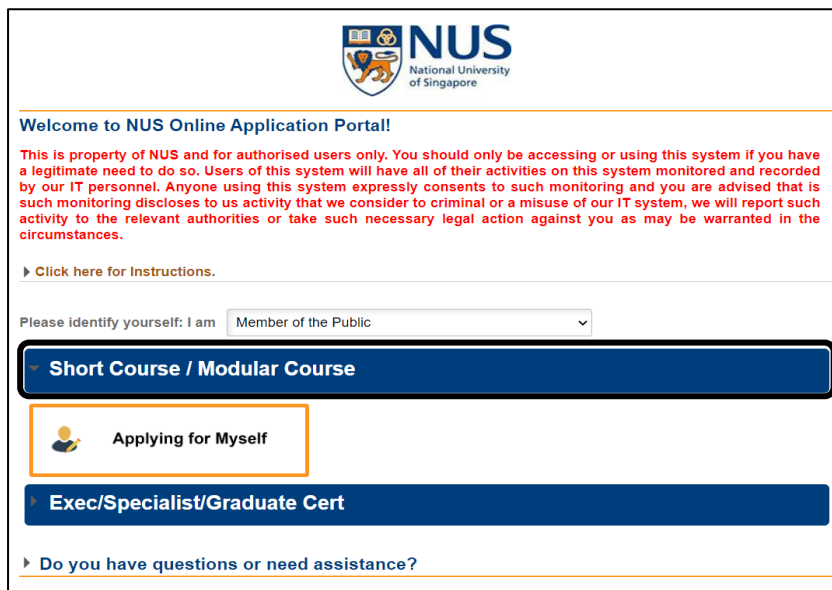


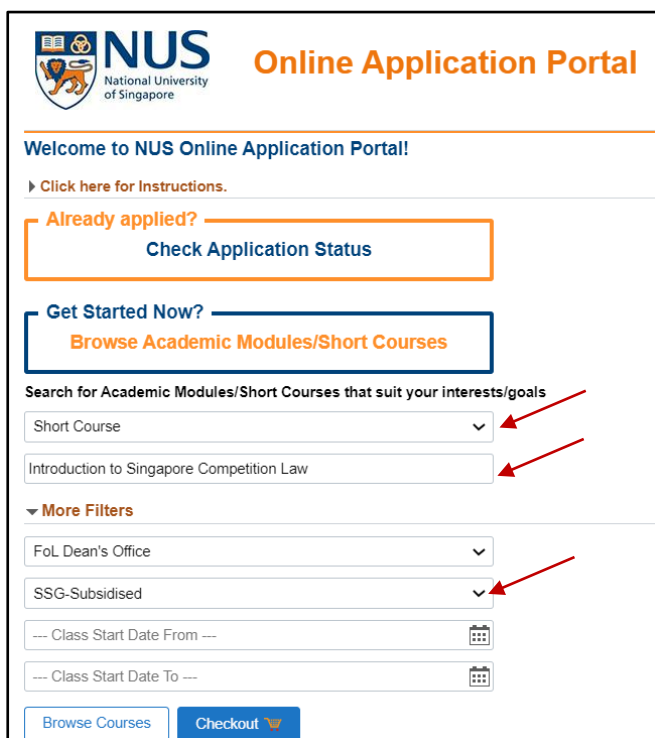
# NUS Online Application User Guide – Self-funded Participant

1. Go to NUS Online Application Portal : <https://myapplications.nus.edu.sg>
2. Select your identity: **Member of the Public**
3. Select the option - **Short Course/Modular Course> Applying for Myself.**



The screenshot shows the NUS Online Application Portal. At the top is the NUS logo. Below it is a welcome message and a disclaimer. A link for instructions is provided. A dropdown menu is set to 'Member of the Public'. The 'Short Course / Modular Course' button is highlighted with a black border. Underneath, the 'Applying for Myself' button is highlighted with an orange border. Below that is the 'Exec/Specialist/Graduate Cert' button. At the bottom, there is a link for questions or assistance.

4. Click on **Browse Academic Modules/Short Courses**
  5. Select **Short Course**
  6. Type the **Course Title** & Click on **Browse Courses**
- OR
7. Click on **More Filters**, Select **FoL Dean’s Office** for By Faculty and **SSG-Subsidised** & Click **Browse Courses**



The screenshot shows the search and filter page of the NUS Online Application Portal. It includes the NUS logo and the title 'Online Application Portal'. There are two main sections: 'Already applied?' with a 'Check Application Status' button, and 'Get Started Now?' with a 'Browse Academic Modules/Short Courses' button. Below these is a search bar with the text 'Search for Academic Modules/Short Courses that suit your interests/goals'. The search results show 'Short Course' selected in a dropdown and 'Introduction to Singapore Competition Law' entered in the search field. Red arrows point to these two elements. Below the search bar is a 'More Filters' section with dropdown menus for 'FoL Dean's Office' and 'SSG-Subsidised', and date pickers for 'Class Start Date From' and 'Class Start Date To'. Red arrows point to the 'SSG-Subsidised' dropdown and the 'Class Start Date From' picker. At the bottom are 'Browse Courses' and 'Checkout' buttons.

8. **Add to Cart** the module you wish to apply. You can add up to five modules in the Cart.

Course Category	Faculty/ Department / Unit	SSG Funded	Modules/ Courses	Details	Registration Status	Class Start Date	Add to Cart
Short Course	FoL Dean's Office	SSG	Introduction to Singapore Competition Law (Synchronous e-Learning)		Open	19-SEP-2022	<b>Add to Cart</b>

9. **Checkout** the item(s) you have added to cart.

10. To proceed with your application, **login** to your existing account, or **register a new account**. Register with your official name as it appears on your NRIC/FIN/Passport.

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### Online Application Portal

► This is property of NUS and for authorised users only

#### Login with Portal User Account

Email ID  
Password

**Login**

[Forgot Password?](#)  
[Unlock My Account](#)  
[Don't have Portal User Account? Please register](#)

For programmes under the Lifelong Learning Initiatives, please email [lifelonglearning@nus.edu.sg](mailto:lifelonglearning@nus.edu.sg)

11. Click **Continue Application** to review your application and make changes, if needed.

**Selected Modules/ Courses**

Short Course

Application Number : L000021097

Modules/ Courses	Department/ Units	Application Status	Payment Type
Introduction to Singapore Competition Law (Synchronous e-Learning)	FoL Dean's Office	Draft	Self-Sponsored

[Continue Application](#)

12. Fill out all the required information from **1 to 4**

- Save and Proceed
- Submit Application

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### Online Application Portal

1 Course Requirements/ Checklist    2 Personal Particulars    3 Other Details & Declarations    4 Confirmation

**Save and Proceed**

Application Number : L000003007

**Course Requirements/Checklist**

Yes  No I will provide true and accurate information to the best of my knowledge. I understand that an inaccurately completed application or failure to provide relevant information/document may render my application invalid.

13. A pop-up message will appear when your application is successfully submitted. You will also receive an email acknowledgement with an **application number** within 24 hours. Please quote your application number when making enquiries.

