NUS Online Application User Guide – Self-funded Participant

- 1. Go to NUS Online Application Portal : <u>https://myapplications.nus.edu.sg</u>
- 2. Select your identity: Member of the Public
- 3. Select the option Short Course/Modular Course> Applying for Myself.

NUS National University of Singapore
Welcome to NUS Online Application Portal!
This is property of NUS and for authorised users only. You should only be accessing or using this system if you have a legitimate need to do so. Users of this system will have all of their activities on this system monitored and recorded by our IT personnel. Anyone using this system expressly consents to such monitoring and you are advised that is such monitoring discloses to us activity that we consider to criminal or a misuse of our IT system, we will report such activity to the relevant authorities or take such necessary legal action against you as may be warranted in the circumstances.
Click here for Instructions.
Please identify yourself: I am Member of the Public ~
 Short Course / Modular Course
Applying for Myself
Exec/Specialist/Graduate Cert
▶ Do you have questions or need assistance?

- 4. Click on Browse Academic Modules/Short Courses
- 5. Select Short Course
- 6. Type the Course Title & Click on Browse Courses OR
- 7. Click on More Filters, Select FoL Dean's Office for By Faculty and Non SSG-Subsidised & Click Browse Courses

Online Application Portal
Welcome to NUS Online Application Portal!
> Click here for Instructions.
Already applied?
Check Application Status
Get Started Now? Browse Academic Courses/Short Courses
Search for Academic Courses/Short Courses that suit your interests/geals
Short Course
PDPA Compliance for HR Professionals
∽ More Filters
FoL Dean's Office
SSG Sponsored? V
Class Start Date From
Class Start Date To
Browse Courses Checkout `

8. Add to Cart the module you wish to apply. You can add up to five modules in the Cart.

Browse Courses	Checkout 🦖						
Course Category	Faculty/ Department / Unit	SSG Funded	Courses	Details	Registration Status	Class Start Date	Add to Cart
Short Course	FoL Dean's Office	Non SSG	PDPA Compliance for HR Professionals		Open	28-JUN-2024	Add to Cart 🢘

- 9. Checkout the item(s) you have added to cart.
- **10.** To proceed with your application, **login** to your existing account, or **register a new account**. Register with your official name as it appears on your NRIC/FIN/Passport.

	NUS National University of Singapore
	Online Application Portal
۲ (his is property of NUS and for authorised users only
	Login with Portal User Account
	Email ID
	Password
	Login
	Forgot Password?
	Unlock My Account
	Don't have Portal User Account? Please register
_	
Fo	or programmes under the Lifelong Learning Initiatives, please email lifelonglearning@nus.edu.sg.

11. Click Continue Application to review your application and make changes, if needed.

Selected Modules/ Courses			
Short Course			
Application Number : L000021097			
Modules/ Courses	Department/ Units	Application Status	Payment Type
Introduction to Singapore Competition Law (Synchronous e-Learning)	FoL Dean's Office	Draft	Self-Sponsored
Continue Application			

- 12. Fill out all the required information from 1 to 4
 - Save and Proceed
 - Submit Application

NUS National University of Singapore	ation Portal		
Course Requirements/ Checklist	2 Personal Particulars	Other Details & Declarations	Confirmation
Application Number : L000003007			Save and Proceed
Course Requirements/Checklist	to the best of my knowledge. I understand that an inaccurate	aly completed application or failure to provide relevant information/docu	ment may render my application invalid.

13. A pop-up message will appear when your application is successfully submitted. You will also receive an email acknowledgement with an **application number** within 24 hours. Please quote your application number when making enquiries.

Message
Application Successfully Submitted.
OK