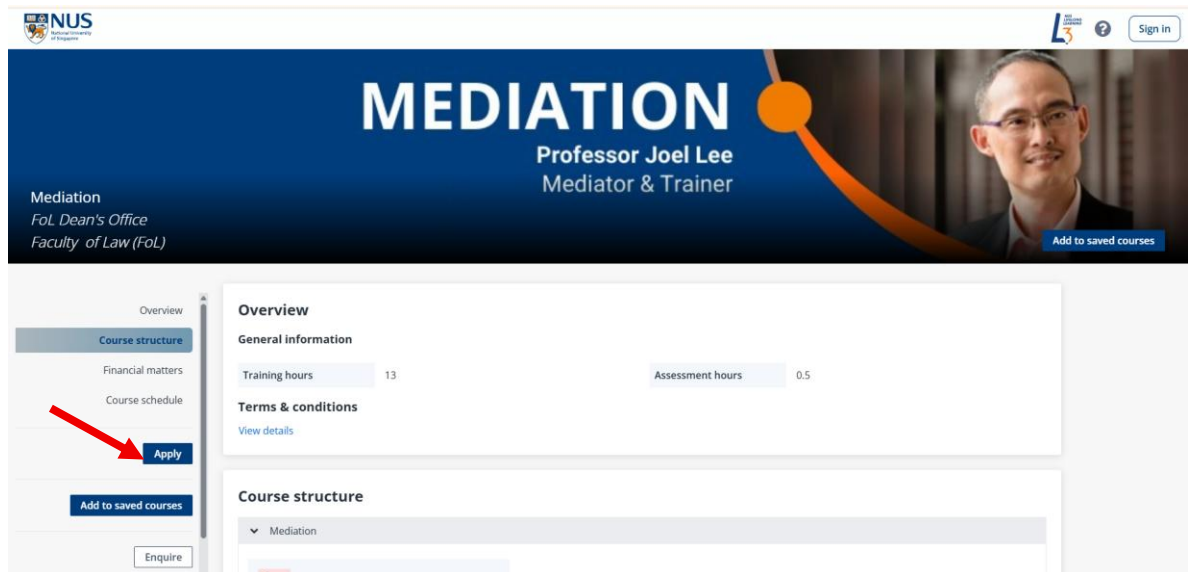


NUS Online Application L3AP User Guide: Self-sponsored Participant

1. Click on **Apply**.



2. Click on **Sign in** when the following prompt appears.

Alert

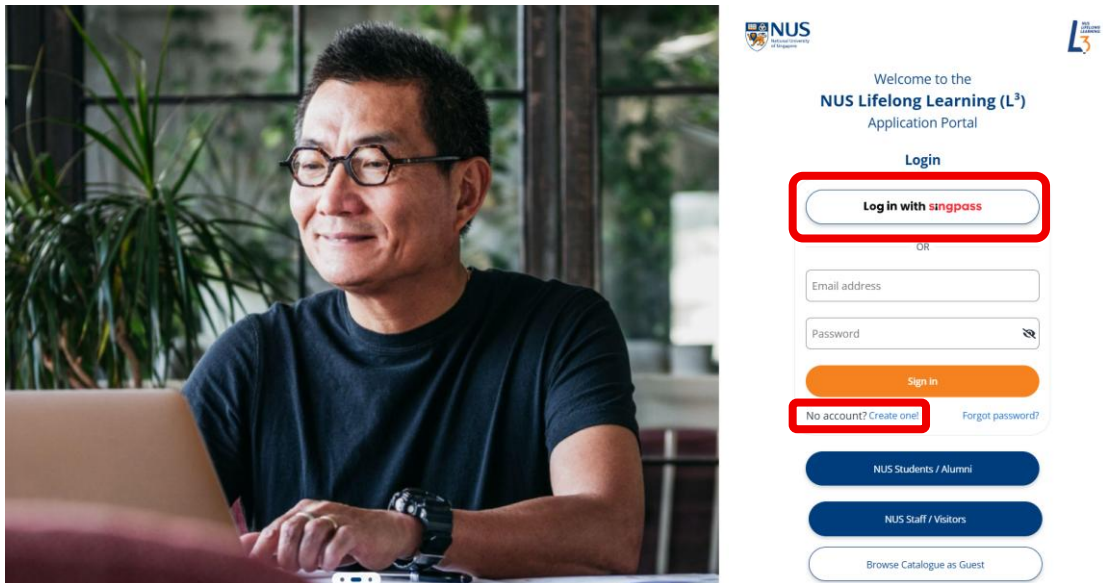
You are not signed in to the system. Click "Sign in" to proceed.



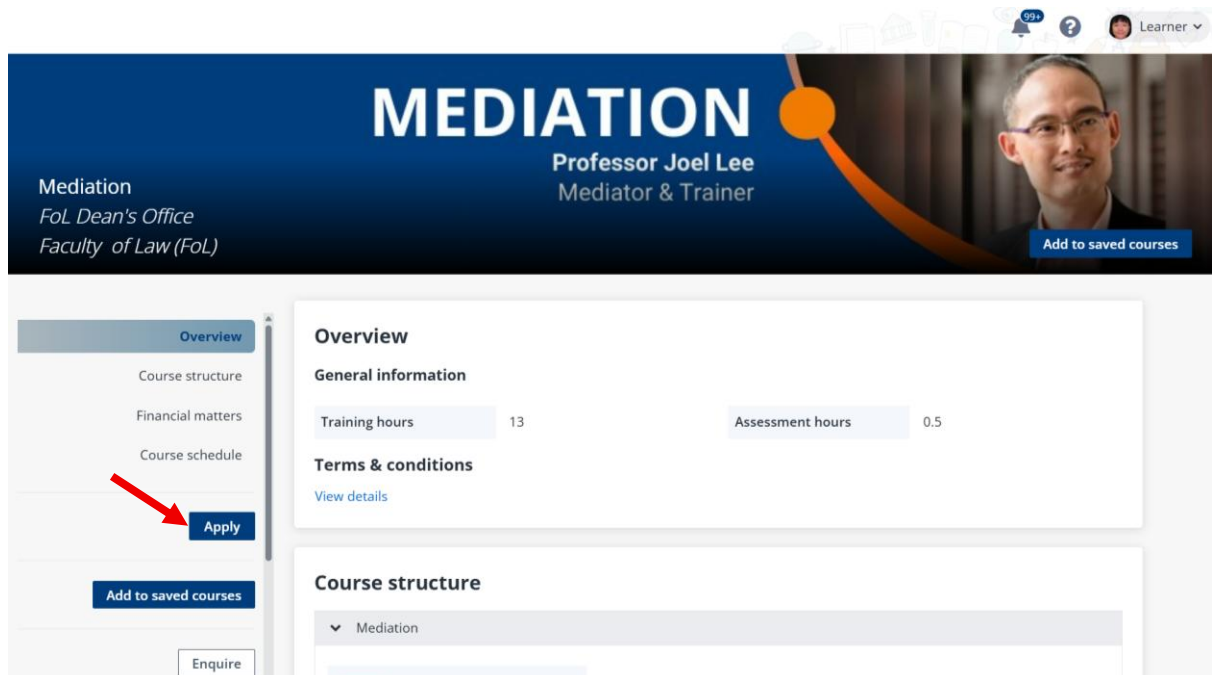
3. Login at NUS Lifelong Learning Application Portal (<https://os.l3ap.nus.edu.sg/>).

For Singapore Citizens, Permanent Residents (PR), you may login using your SingPass for quick verification of your personal information.

For those who do not have SingPass (e.g. foreigners), you may sign up for an account using your email.



4. Click on apply to initiate the application form.



5. Fill in the requested information in the application form accordingly.

The screenshot shows the 'Step 1. Applicant details' form. A sidebar on the left lists steps: 1. Applicant details, 2. Education qualification, 3. Employment details, 4. Other information, 5. Declaration form, and 6. Preview application form. The main content area is titled 'OPEN-LAW-NLA011 - Valuation and Damages in International Arbitration' with a date range of 17/8/2026 00:00 - 14/9/2026 23:59 and an estimated time of 10 mins. A blue banner at the top says: 'You can go to [My profile > Personal particular](#) to manually update the profile information.' Below this, there are two columns of form fields. The left column includes 'Retrieve from Myinfo' (No), 'Official full name' (KOH SHIHAN, CHERYL), 'Family name' (KOH), 'Age' (36), 'NRIC', 'Secondary race', 'Country/Region of birth' (SINGAPORE), and 'Salutation'. The right column includes 'Retrieve from NUS records' (Verified), 'Date of birth' (*****), 'Given name' (SHIHAN, CHERYL), 'Citizenship type' (Singapore citizen), 'Race' (CHINESE), 'Gender' (Female), 'Preferred name' (Cheryl Koh Shihan), and 'NUS Alumni' (No). Below these are sections for 'Contact information' (Mobile number, Email address) and 'Residential address' (Singapore, Country or region: SINGAPORE, Postal code). At the bottom right are buttons for 'Cancel', 'Save as draft', and 'Save and next'.

6. After the information is filled and the declaration form is completed, you may review the application form before submitting.

The screenshot shows the 'Step 6. Preview application form' screen. The sidebar on the left is the same as in the previous screenshot. The main content area is titled 'Step 6. Preview application form' with a subtitle: 'View and check all relevant information of your application. You can go to the corresponding section to edit the information.' Below this, there is a section titled 'Step 1. Applicant details' which is a preview of the information from Step 1. The fields are the same as in Step 1, but the 'Retrieve from Myinfo' field now shows 'Yes' with a 'Verified' status. The 'NUS Alumni' field is 'No'. The 'Residential address' section now includes 'Block/Building No.' (77) and 'Building name'. At the bottom right are buttons for 'Cancel', 'Save as draft', 'Back', and 'Submit'. A red arrow points to the 'Submit' button.

To access a more detailed user guide for L3AP, you may visit [here](#).