

NUS Online Application L3AP User Guide: Self-sponsored Participant

1. Click on **Apply**.

NUS
National University of Singapore

5 Sign in

NUS Law Auditing Programme (Super-Intensive Course)
Fol Dean's Office
Faculty of Law (FoL)

Add to saved courses

Overview

Course structure

Financial matters

Course schedule

Apply

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Overview

Course objectives

The courses offered within the NUS Law Auditing Programme programme seek to allow participants to :

- 1) Engage with graduate-level legal instruction alongside LLB, JD, and LLM students, gaining direct exposure to Faculty-led teaching and contemporary scholarship;
- 2) Deepen knowledge and expertise in the area of law relevant to their professional development; &
- 3) Stay informed on emerging legal developments and trends in their selected course within a structured format and setting.

Course description

The NUS Law Auditing Programme (Super-Intensive Course) allows legal professionals to attend selected courses offered by the Faculty of Law in a highly condensed format and receive the accompanying course materials. It is designed for individuals who are unable to enrol in a full graduate programme but wish to take specific graduate-level courses delivered over a total of 18 contact hours within a short, concentrated period.

Established by the Faculty over two decades ago to support the continuing professional development of legal practitioners in Singapore, the Programme is accredited by the Singapore Institute of Legal Education (SILE) for CPD points.

Participants will attend and observe classes alongside LLB, JD, LLM and other graduate students. While auditors are exempt from formal course requirements (such as presentations, projects, assignments and examinations) they are expected to comply with the participation guidelines set by the course instructor. A Certificate of Participation will be issued to participants who achieve at least 70% attendance for the course.

2. Click on **Sign in** when the following prompt appears.

Alert

You are not signed in to the system. Click "Sign in" to proceed.

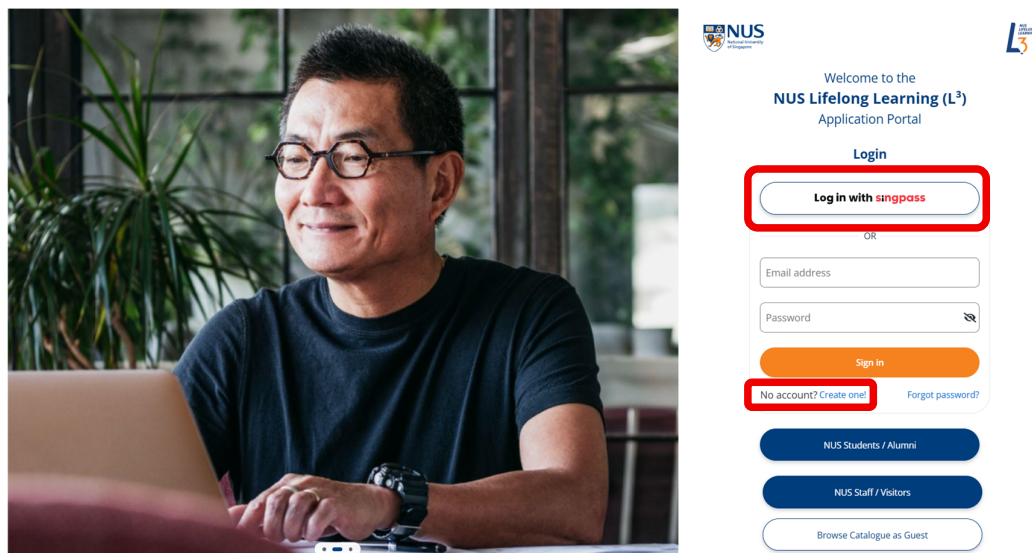
Cancel

Sign in

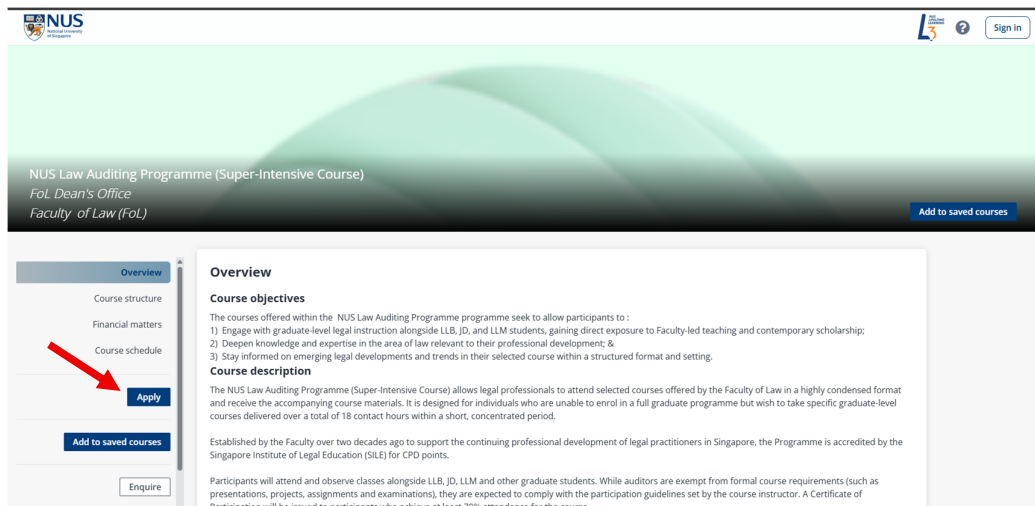
3. Login at NUS Lifelong Learning Application Portal (<https://os.l3ap.nus.edu.sg/>).

For Singapore Citizens, Permanent Residents (PR), you may login using your SingPass for quick verification of your personal information.

For those who do not have SingPass (e.g. foreigners), you may sign up for an account using your email.



4. Click on **Apply** to initiate the application form.



5. Fill in the requested information in the application form accordingly.

The screenshot shows the 'Apply for course' form for course NLA002 - Negotiating Success. The form is titled 'Step 1. Applicant details' and includes a navigation sidebar on the left with steps 1 through 6. The main content area contains a message: 'You can go to My profile > Personal particular to manually update the profile information.' Below this, the course name and dates are displayed. The form is divided into several sections: 'Retrieve from Myinfo' (Yes, Verified), 'Retrieve from NUS records' (Date of birth, Given name, Citizenship type, Race, Gender, Preferred name, NUS Alumni), 'Official full name' (KOH SHIHAN, CHERYL), 'Family name' (KOH), 'Age' (36), 'NRIC', 'Secondary race', 'Country/Region of birth' (SINGAPORE), 'Salutation', 'Contact information' (Mobile number, Email address), and 'Residential address' (Singapore, Country or region, Postal code). At the bottom right, there are buttons for 'Cancel', 'Save as draft', and 'Save and next'.

6. Select your choice of course from the dropdown list under the **Other Information** section.

The screenshot shows the 'Apply for course' form for course NLA002 - Negotiating Success, specifically the 'Other information' section. The form is titled 'Step 4. Other information' and includes a navigation sidebar on the left with steps 1 through 6. The main content area contains a message: 'You can go to My profile > Personal particular to manually update the profile information.' Below this, there are two radio button options: 'No, I do not consent' (selected) and 'Yes, I consent'. The 'Receipt of Publicity Materials' section includes a heading, a sub-heading 'Receipt of Publicity Materials *', and a paragraph: 'NUS would like to inform you of its programmes and events which may be of interest to you by sending you materials related to marketing, advertising and promotional information. Please indicate your consent to receive marketing and promotional materials from NUS:'. Below this are two radio button options: 'No, do not send me any publicity information' (selected) and 'Yes, please send me publicity information'. The 'AAS/FL Number (if applicable)' section includes a heading, a sub-heading 'AAS/FL Number (if applicable)', and a paragraph: 'If you are a lawyer based in Singapore and wish to claim CPD Points under the SILE's CPD Scheme, please indicate your AAS/FL Number below'. Below this is a text input field with a maximum character limit of 255. The 'Course Selection' section includes a heading, a sub-heading 'Course Selection', and a paragraph: 'Please select the course that you would like to apply for: *'. Below this is a dropdown menu with 'Select' as the current selection. A red arrow points to the dropdown menu. The dropdown list is open, showing two options: 'LL5383Z International Arbitration & The New York Convention' and 'LL5359Z SIAC And Institutional Arbitration'. At the bottom right, there are buttons for 'Cancel', 'Save as draft', 'Back', and 'Save and next'.

7. After the information is filled and the declaration form is completed, you may review the application form before submitting.

Application / Apply for course

Step 6. Preview application form

View and check all relevant information of your application. You can go to the corresponding section to edit the information.

Step 1. Applicant details

Retrieve from Myinfo	Yes	Verified	Retrieve from NUS records	
Official full name	KOH SHIHAN, CHERYL		Date of birth	***** @
Family name	KOH		Given name	SHIHAN, CHERYL
Age	36		Citizenship type	Singapore citizen
NRIC			Race	CHINESE
Secondary race			Gender	Female
Country/Region of birth	SINGAPORE		Preferred name	
Salutation			NUS Alumni	No
Contact information				
Mobile number			Email address	
Residential address				
Singapore				
Country or region	SINGAPORE		Postal code	
Block/Building No.	77		Building name	

Cancel Save as draft Back **Submit**

To access a more detailed user guide for L3AP, you may visit [here](#).