



Centre for Banking & Finance Law Faculty of Law

Research Assistant / Research Associate / Research Fellow

The Centre for Banking & Finance Law (CBFL) at the Faculty of Law, National University of Singapore seeks to be at the cutting edge of legal developments in banking and finance by contributing ideas for improving the financial system at the national, regional and global levels. It aims to bring together a vibrant community to generate scholarship, policy recommendations and intellectual exchange about the robustness, soundness and stability of the banking sector, capital markets and other financial services.

BENEFITS

1. Employment on a full-time contract at NUS Law for one year, renewable for a second year, subject to satisfactory performance.
2. A remuneration package, commensurate with qualifications and experience.
3. Eligibility to apply for research and conference fund allowances from CBFL to support attendance at academic conferences and to conduct field research, where required.
4. Allocation of a workstation within CBFL.

DUTIES

1. Develop and pursue your own research agenda, including undertaking research projects on corporate, banking and/or finance law, with a view to publication in suitable journals, edited volumes, reputable blogs or other appropriate online media.
2. Present your work-in-progress at CBFL research seminars with a view to refining it for publication.
3. Assist in CBFL's research projects and initiatives, as assigned by the CBFL Leadership, including producing working papers and reports, contributing to the substantive content of CBFL publications, assisting with the organisation of CBFL events; managing manuscripts and undertaking basic editing.
4. Attend and contribute to CBFL events.
5. You are expected to be in residence throughout the term of your appointment, subject to the standard NUS terms for annual leave.

REQUIREMENTS

The applicant requires good organizational skills, self-motivation, diligence, the ability to meet deadlines, and an eye for detail. A strong command, oral and written, of the English language, is essential. The required academic qualifications are as follows:

Research Assistant

An appointment as a Research Assistant may be offered to an applicant who has a Bachelor's degree in law and/or who has recently graduated with an LLB (Hons) with at least a good Lower Second-Class Honours (or equivalent) in law.

Research Associate

An appointment as a Research Associate may be offered to an applicant who has an LLM (Hons) degree and a further minimum of two years' post-graduation experience.

Research Fellow

An appointment as a Research Fellow may be offered to an applicant who has recently obtained a Ph.D. degree in law.

APPLICATION PROCEDURE

Applications should be sent by email to Mr Arian, Faculty of Law at: lawresearchappt@nus.edu.sg. The application must comprise:

1. Covering letter

This should, inter alia, explain the reason for your interest in the position. Note that you need not identify a preference for any one of the specific listed positions; this will be determined solely on qualifications, background, and expertise.

2. Application form

The downloaded application form should be completed and submitted together with the other required documents. We regret that incomplete applications will not be considered. Applicants may download the:

- Application form [HERE](#).
- Personal Data Consent for Job Application form [HERE](#).

3. Curriculum Vitae

A curriculum vitae should be submitted containing complete and detailed information on your academic institutions, honors, awards, all publications to date, and all professional experience (current and previous, including dates of employment and job descriptions).

4. Writing sample

As the successful applicant is expected to develop his or her own research to publishable standard, a writing sample (which should ideally be on some aspect related to your proposed research) must be included with the application. The sample must be submitted in Word format only.

5. Letters of Recommendation

The application must be supported by two references from academic referees. Applicants must arrange for their referees to send their references to lawresearchppt@nus.edu.sg by the closing date.

6. Closing Date

The closing date for the receipt of applications is **31 March 2019**.

7. Shortlisting and Interview

Shortlisted applicants should expect to be interviewed in Singapore (local applicants) or via Skype (foreign applicants) on a date to be arranged. All applicants will be notified within two months from the closing date on the status of their application.